**LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING**

**REGULAR MEETING**

**Monday, 7:00 pm November 21, 2016**

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on November 21, 2016 at 7:14 p.m. at Licking Heights Central Middle School, 6565 Summit Road, Pataskala with Mrs. Nicole Roth, President, presiding.

The President asked the Treasurer to call the roll. Those members present were: Mr. Brian Bagley, Mrs. Nicole Roth, Mrs. Tracy Russ, Mr. Matt Satterwhite, and Mr. Richard Wand.

**Resolution #11-16-217. ADOPTION OF AGENDA**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education adopts the agenda.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

**Presentations:**

 A. 2017/2018 School Calendar – Dr. Wagner

 B. November 8 Election Results and Future Considerations – Mr. Varda & Dr. Wagner

 C. Electric Rates Review and Continued Agreement – Mr. Griffith

 D. Board member recognition – Mr. Matt Satterwhite

The Board recessed at 7:56 PM; Mrs. Roth called the meeting back to order at 8:14 PM.

**Discussions:**

 A. Board Committees

 Meeting Dates

 1. Finance Richard Wand and Tracy Russ November 10, 2016

 2. Curriculum Matt Satterwhite and Nicole Roth September 16, 2016

 3. Building and Grounds Tracy Russ and Brian Bagley November 3, 2016

 4. Policy Matt Satterwhite and Nicole Roth -

 5. Community Outreach Richard Wand and Brian Bagley November 21, 2016

 6. Technology Richard Wand and Brian Bagley November 10, 2016

**Resolution #11-16-218.** **CONSENT AGENDA**

Mrs. Roth moved and Mr. Wand seconded that the Board of Education approve the consent agenda – Item A through F. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

1. Approve the following Personnel Actions:

 1. Resignation(s)

a. Judy Carruthers, Server/Helper, Food Service, North Elementary, effective

 November 7, 2016.

 b. Tina Cox, Girls Freshman Volleyball, High School, effective October 31, 2016.

Comment: Tina resigned from the freshman position to coach the Jr. Varsity Volleyball team.

 c. Michelle Johnston, Cafeteria Monitor, Transportation, High School, effective

 November 4, 2016.

 d. Matthew Charles, Cafeteria Monitor, West Elementary, Transportation,

 effective November 4, 2016.

 f. Barb Brunty, Cafeteria Monitor, North Elementary, Transportation, effective

 November 7, 2016.

 Comment: Barb Brunty has reduced number of days.

 2. Employment, Classified, 2016/2017

1. Megan Herren, Bus Driver, Transportation, 189 days Prorated to 136 days / 1 year contract / 5.5 hours / (step 0) salary of $15.36/hr. (Category A) effective October 27, 2016 (Replacing RuthAnn Murdoch).
2. Judy Carruthers, Cafeteria Monitor, West Elementary, 79 Days Prorated to 55 days / currently on a continuing contract / 2.5 hours / Mondays and Wednesdays / (step 6) salary of $15.05/hr. (Category E) effective November 8, 2016 (Replacing Jeanne Parsley).
3. Loretta Baumann, Cafeteria Monitor, West Elementary, 82 days Prorated to 61 days / currently on a continuing contract / 2.5 hours / Tuesdays and Thursdays/ (step 6) salary of $15.05/hr. (Category E) effective October 27, 2016 (Replacing Jeanne Parsley).
4. Betsy Rieger, Server/Helper, Food Service, High School 189 days Prorated to 129 days / 1 year contract / 3 hours / (step 0) salary of $11.39/hr. (Category C) effective November 7, 2016 (Replacing Beverly Wonsick).
5. Diana Anderson, Cashier/Helper, Food Service, West Elementary, 189 days Prorated to 134 days / 1 year contract / 4 hours / (step 0) salary of $11.39/hr. (Category C) effective October 31, 2016 (Replacing Gloria Middaugh who transferred to South as a Server/Helper).

f. Sally Rudduck, Secretary II, South Elementary, 209 days / Currently on a

 continuing contract / 8 hours / (step 10) salary of $18.79/hr. (Category H)

 effective October 19, 2016. (Replacing Linda Aitken who transferred to

 District Office as Administrative Assistant to the Superintendent).

 3. Employment, Supplementals, 2016/2017

 Name Position School Level Exp. Salary

 Rachel Spencer Assistant Marching Band - Woodwind High 2 0 $2,155

 Derek Sauter Assistant Marching Band – Brass High 2 0 $2,155

 Charlie Vansant Musical/Play Stage Prep High 5 0 $740

 Jennifer Hicks Elementary Music Accompanist Central 5 7 $1,088

 Jill McInerney Head Diving High 1 5 $3,911

 Sean Edwards Head Swimming High 1 0 $2,738

 Sindy Blair MS Cheerleading Winter Central 3 0 $1,611

 Hannah Moreno MS Assist. Cheerleading Winter Central 4 0 $1,337

 Collin Palmer Head Wrestling (0.5) High 1 5 $1,955.50

 Damen O’Cain HS Assistant Track High 2 0 $2,155

 Johnny Righter Assistant HS Boys Basketball Freshman High 3 0 $1,611

 4. Athletic Volunteers, 2016/2017

 Name Position School

 Quincy Smith Assistant Girls Basketball High

B. Approve the November certified substitute list from the LCESC for Licking Heights for the 2016/2017 school year, as provided in the back-up materials.

 C. Approve the following students impractical to transport for the 2016/2017 school year, as provided in the back-up materials.

 Leesa A. Grade 10 Oakstone Community School

 Caleb K. Grade 1 Gahanna Christian

 D. Approve the contract with Step By Step Academy at a cost of $2,150 per month for five months for the 2016-2017 school year, as provided in the back-up materials.

 Comment: This contract is for a student with Special Needs.

 E. Approve the contract with Haugland Learning Center at a cost of $55,000 for the 2016/2017 school year, as provided in the back-up materials. Related services billed at $100 per hour.

 Comment: This contract is for a student with Special Needs.

 F. Approve the 2017/2018 school calendar, as provided in the back-up materials.

AYES: Roth, Wand, Bagley, Russ, Satterwhite

President declared motion carried.

**Resolution #11-16-219. ACTION AGENDA**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves:

 a. Minutes of the October 26, 2016 Regular Meeting

AYES: Russ, Wand, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #11-16-220**. **FINANCIAL REPORT**

Mrs. Russ moved and Mr. Wand seconded that the Board of Education approves the Treasurer’s October Financial Report, as provided in the back-up materials.

AYES: Russ, Wand, Bagley, Roth, Satterwhite

President declared motion carried.

**Resolution #11-16-221. VENDOR**

Mr. Wand moved and Mr. Bagley seconded the Board of Education approves the contract with eSchoolView to meet the registration needs of increasing enrollment and on-going maintenance of annual school form packets by means of a parent portal, at a cost of $13,530.

 Comment: The cost for the 2016-2017 school year has been prorated from $17,520 and includes a one-time development and integration fee and six months of maintenance, hosting, and support.

AYES: Wand, Bagley, Roth, Russ, Satterwhite

President declared motion carried.

**Resolution #11-16-222. DONATIONS**

Mr. Bagley moved and Mrs. Russ seconded that the Board of Education approves the following donations:

1. Kula Foundation donated $27.90 to Licking Heights High School.
2. AEP donated $300 to Make a Difference Day for NHS.
3. BACHA donated $25 to National Honor Society.
4. Donatos donated $1,500 to Partnership Secure Students.
5. LCRTA grant to Greg Honchel, High School Physical Education in the amount of $200 to be used to purchase 5 heart rate monitors.

AYES: Bagley, Russ, Roth, Satterwhite, Wand

**Resolution #11-16-223**. **CLASSIFIED POSITION**

Mrs. Roth moved and Mr. Satterwhite seconded that the Board of Education approves the following resolution:

**RESOLUTION**

 Whereas, the Superintendent has recommended the Board reduce this position among nonteaching personnel pursuant to article, ORC 3319.172; due to reorganizing.

 Therefore, be it resolved by the Board of Education of Licking Heights Local School District that the Superintendent recommends abolishing the following position:

204 Day Secretary II position at South Elementary

 Comment: The subsequent Resolution will increase the number of days to 209 due to reorganization of the district.

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

**Resolution #11-16-224**. **CLASSIFIED POSITION**

Mr. Wand moved and Mrs. Roth seconded that the Board of Education approves the following position:

209 Secretary II position at South Elementary

 Comment: This position replaces the 204 day Secretary II position previously abolished due to reorganization of the district. This position is currently vacant and will be filled in the future.

AYES: Wand, Roth, Bagley, Russ, Satterwhite

President declared motion carried.

**Resolution #11-16-225**. **JOB DESCRIPTION**

Mr. Satterwhite moved and Mr. Wand seconded that the Board of Education approves the following revised job description, as provided in the back-up materials:

Administrative Assistant to the Treasurer

 Comment: This job description was approved at the October 21, 2014 Board meeting and has been updated to reflect our current job description format.

AYES: Satterwhite, Wand, Bagley, Roth, Russ

President declared motion carried.

**Resolution #11-16-226**. **JOB DESCRIPTION**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education approves the following job description, as provided in the back-up materials:

Transportation Student Worker

AYES: Roth, Bagley, Russ, Satterwhite, Wand

President declared motion carried.

**Resolution #11-16-227. CLASSIFIED**

Mrs. Roth moved and Mr. Satterwhiteseconded that the Board of Education approves the following job position, as provided in the back-up materials:

Transportation Student Worker

AYES: Roth, Satterwhite, Bagley, Russ, Wand

President declared motion carried.

**Resolution #11-16-228**. **CLASSIFIED**

Mrs. Roth moved and Mrs. Russ seconded that the Board of Education approves the following classified employment:

 a. Michael Perry, Transportation Student Worker, (Category E), Step 0, at $12.70 per

 hour, not to exceed 12 hours per week, one year contract, 117 days (prorated to 83)

 effective November 8, 2016.

 Comment: Michael is a student worker from C-TEC. This is a continuation of our

 partnership with their intern program.

AYES: Roth, Russ, Bagley, Satterwhite, Wand

President declared motion carried.

**Resolution #11-16-229**. **JOB DESCRIPTION**

Mr. Wand moved and Mr. Satterwhite seconded that the Board of Education approves the following revised job descriptions, as provided in the back-up materials:

 Director of Pupil Services

 Assistant Director of Pupil Services

 Comment: These are revisions from the previous Special Education Supervisor and Special Education Assistant Supervisor job descriptions that were replaced, respectively, by the Director of Pupil Services and Assistant Director of Pupil Services positions and has been updated to reflect our current job description format.

AYES: Wand, Satterwhite, Bagley, Roth, Russ

President declared motion carried.

**Resolution #11-16-230. POLICY**

Mr. Wand moved and Mr. Satterwhite seconded that the Board of Education approves the second reading of the following new policy:

Financial Post-Issuance Compliance Policy

AYES: Wand, Satterwhite, Bagley, Roth, Russ

President declared motion carried.

**Resolution #11-16-231. VENDOR**

Mr. Wand moved and Mr. Bagley seconded that the Board of Education approves the Resolution with the Ohio School Consortium retail electric program for a three (3) year period as presented by Todd Griffith, Assistant Treasurer.

RESOLUTION

Whereas, META Solutions (formerly the Metropolitan Educational Council), the Ohio Mid-Eastern Regional Education Service Agency, Southwestern Ohio Educational Purchasing Council, and the Stark County Schools Council of Government are each a Council of Government organized pursuant to Chapter 167 of the Ohio Revised Code;

and, Whereas, META Solutions, the Ohio Mid-Eastern Regional Education Service Agency, the Southwestern Ohio Educational Purchasing Council, and the Stark County Schools Council of Government, together with the Columbus Public Schools and South-Western City Schools are, collectively, the “Ohio School Consortium” or “OSC”; and, Whereas, the OSC conducted a public bid process pursuant to which competitive retail electric service providers that are certificated by the Public Utilities Commission of Ohio (“PUCO”) to engage in competitive retail electric service received notice to bid; and Whereas, the OSC selected what it believed was the lowest responsible bid from those submitted in accordance with the RFP issued by the OSC; and Whereas, the following agreement embodies the terms and conditions of the lowest responsible bid and the terms and conditions of the RFP;

and Whereas, Licking Heights Local Schools is a not for profit governmental entity which belongs to a Council of Government, a school district, or library which desires to contract for competitive retail electric service in accordance with the winning bid submitted in response to the OSC’s RFP (hereinafter “Buyer”);

Now, therefore: This Master Supply Agreement (“Agreement”) is entered into by and between Direct Energy Business (hereinafter “Supplier”) and Buyer effective this 21st day of November, 2016 (the “Effective Date”)

Comment: Roll was called by Mr. Todd Griffith, Asst. Treasurer.

AYES: Wand, Bagley, Roth, Russ, Satterwhite

President declared motion carried.

**Superintendent Comments**:

 Graduation Contract – Schottenstein Center

**Resolution #11-16-232. ADJOURNMENT**

Mrs. Roth moved and Mr. Bagley seconded that the Board of Education meeting is hereby adjourned. Time: 8:50 p.m.

AYES: Roth, Bagley, Russ, Wand NAY: Satterwhite

President declared motion carried.

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PRESIDENT TREASURER